

Stage 1 - Pre-Screening Equality Impact Assessment

For equalities profile information please visit [Norfolk Insight - Demographics and Statistics - Data Observatory](#)

| | | | | | |
|--|--|----------|----------|---------|--------|
| Name of policy/service/function | Community Centres | | | | |
| Is this a new or existing policy/ service/function? (tick as appropriate) | New | | Existing | ✓ | |
| Brief summary/description of the main aims of the policy/service/function being screened. Please state if this policy/service is rigidly constrained by statutory obligations, and identify relevant legislation. | The proposal is to lease the South Lynn Community Centre to the Purfleet Trust to provide a base for their services which support vulnerable people and retain community use and access to the facilities. | | | | |
| Who has been consulted as part of the development of the policy/service/function? – new only (identify stakeholders consulted with) | Cabinet, ward members, tenants, appropriate council departments. | | | | |
| Question | Answer | | | | |
| <p>1. Is there any reason to believe that the policy/service/function could have a specific impact on people from one or more of the following groups, for example, because they have particular needs, experiences, issues or priorities or in terms of ability to access the service?</p> <p>Please tick the relevant box for each group.</p> <p>NB. Equality neutral means no negative impact on any group.</p> <p>If potential adverse impacts are identified, then a full Equality Impact Assessment (Stage 2) will be required.</p> <p><i>*For more information on health inequalities please visit The King's Fund</i></p> | | Positive | Negative | Neutral | Unsure |
| | Age | | | ✓ | |
| | Disability | ✓ | | | |
| | Sex | | | ✓ | |
| | Gender Re-assignment | | | ✓ | |
| | Marriage/civil partnership | | | ✓ | |
| | Pregnancy & maternity | | | ✓ | |
| | Race | | | ✓ | |
| | Religion or belief | | | ✓ | |
| | Sexual orientation | | | ✓ | |
| | Armed forces community | | | ✓ | |
| | Care leavers | | | ✓ | |
| Health inequalities* | ✓ | | | | |

| Question | Answer | Comments |
|---|--|---|
| 2. Is the proposed policy/service likely to affect relations between certain equality communities or to damage relations between the equality communities and the Council, for example because it is seen as favouring a particular community or denying opportunities to another? | Yes / No Other (eg low income, caring responsibilities) | |
| Please provide a brief explanation of the answers above: | | |
| 3. Could this policy/service be perceived as impacting on communities differently? | Yes / No | This will provide benefit to the community through increased service provision and activities that support residents health and wellbeing through advice, low cost food, referral support and pathways to training and employment. |
| | | that support low income and vulnerable residents |
| If 'yes' to questions 2 - 3 a full impact assessment will be required unless comments are provided to explain why this is not felt necessary: Decision agreed by EWG member: | | |
| 4. Are any impacts identified above minor and if so, can these be eliminated or reduced by minor actions? If yes, please agree actions with a member of the Corporate Equalities Working Group and list agreed actions in the comments section | Yes / No | Actions: |
| | | Actions agreed by EWG member: |
| 5. Is the policy/service specifically designed to tackle evidence of disadvantage or potential discrimination? | Yes / No | Please provide brief summary: |
| Assessment completed by: Name | Jemma Curtis | |
| Job title | Regeneration Programmes Manager | |
| Date completed | 05/03/2026 | |
| Reviewed by EWG member | | Date |

Please tick to confirm completed EIA Pre-screening Form has been shared with Corporate Policy (corporate.policy@west-norfolk.gov.uk)